

ACCEPTABLE USE OF TECHNOLOGY

MISDNET/INTERNET GUIDELINES - FITZGERALD

The Internet is a complex association of governmental, business and educational agencies working together to share resources. The Internet provides access to electronic mail, college and university institutions, tours of museums, and a chance to exchange information with people throughout the world. Along with the use of the Internet come new responsibilities. Please read the following guidelines carefully.

This document is to comply with the MISDNet Acceptable Use Policy and the stated purpose and acceptable use policies of any other networks utilized; and to ensure that the Internet is used properly for educational purposes.

Any reference made to the "Network" is intended to apply to the Internet, the District's local area network (LAN) and any networked or stand-alone computer, hardware, software, or related items provided by the school for student and faculty use.

GUIDELINES

RIGHTS

Users have the conditional right as outlined in this document to access the Network to facilitate diversity and personal growth in technology, information-gathering skills and communication as long as they are a responsible user of the Internet community. Failure to follow the conditions described in this policy may result in the loss of the users' right to access the Network and disciplinary action; up to and including appropriate legal action.

As a monitored telecommunications network, no stated or implied guarantee is made regarding the privacy of electronic mail (E-mail) or any other communications created, stored, sent, received or retrieved over the Network. People who operate the system have access to all mail. Messages relating to or in support of illegal activities must be reported to the building administrator and authorities. Additionally, users should expect only limited privacy in the contents of personal files on the Network. The District, through a designated representative(s), reserves the right to access, read, and delete any information stored on the Network at any time. This would include individual work, e-mail, or other files on the Network. Messages relating to or in support of illegal activities must be reported to the building administrator.

RESPONSIBILITIES

1. Users shall conduct themselves in a professional manner. You are a representative of Fitzgerald Public Schools on a non-private system. You may be alone at your computer, but what you say and do could be viewed by others. All users must respect the rights of others both in the local community and in the Internet at large. Harassment or personal attacks of any kind are prohibited. No messages with derogatory or inflammatory remarks about an individual's or group's race, religion, national origin, or physical attributes will be tolerated. Sending such messages constitutes an unacceptable use of the Network.

2. Users shall not engage in any illegal activities. Illegal activities include, but are not limited to: tampering with computer hardware or software, unauthorized entry into computers, knowledgeable vandalism or destruction of computer files, infiltrating a computer or computing system, damaging or altering software, hardware or computing systems, or knowingly introducing programs of a viral nature into the Network. To the extent that such activities are criminal, the District reserves the right to report such activities and to pursue legal remedies to the full extent of the law.
3. Users shall not reveal their home addresses or personal phone numbers.
4. Users shall not use the addresses, phone numbers or individually identified pictures of students or colleagues without appropriate permission.
5. Users shall not use the network in any way that would disrupt the use of the Network by others.
6. Users shall use networks and technology for the support of education, research, and information consistent with the goals of the district. Users shall not use the Network to access files or materials, including pornographic materials, which are not consistent with the educational goals of the district.
7. Users shall not use the Network and/or any related computer technology for personal, financial or commercial gain.
8. Users shall not purchase goods and services via the Network.
9. Users shall obey all copyright laws. Users shall not copy materials which are copyrighted without the express written permission of the owner. Copyright infringement occurs when a person inappropriately reproduces a work that is protected by a copyright. If a work contains language that specifies appropriate use of the work, the expressed requirements should be followed.
10. Users must report any misuse of the Network and technology including viruses, illegal access to accounts or illegal tampering to the building administrator.
11. Users are responsible for the care of the equipment and respect for other individual work, files and programs. Users shall not access or modify other accounts, data, files or passwords.
12. Users shall not attempt to obscure the origin of any message. Individuals must take responsibility for their actions and words.
13. Users shall keep their password confidential.
14. Users shall not intentionally seek information on, use, obtain copies for, modify files, passwords, or other data belonging to other users.

15. Users shall not represent themselves as another user unless explicitly authorized to do so by that user. Impersonation, anonymity or use of pseudonyms is forbidden.
16. Only those users with prior experience or instruction are to use the Network.
17. The users has the responsibility to monitor all materials received via the Network under his/her user account and to insure e-mail received by him/her does not contain pornographic material, inappropriate information or text-encoded files that are potentially dangerous to the integrity of the hardware and software on school premises. Users shall accept the responsibility for keeping all such materials from entering the school via the Network. Material appealing to prurient interests for depiction of sexual conduct with no literary, artistic, political, or scientific value is not to be accessed or disseminated via the Network. Users who receive material that they think may be objectionable should immediately report it to the school.
18. Users shall report any security problems or misuse of the Network to the building administrator. Misuse can come in many forms including but not limited to: any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, or inappropriate language, introduction of programs of a viral nature which could harm the integrity of Network hardware or software, violation of copyright laws, violating the privacy of other users, and participation in illegal activities.
19. Users shall not publish school-related or any other material on the Network without approval of the building administrator.
20. Users shall not use any form of instant messaging systems for non-school related business.
21. Use of the network must directly relate to school activity and be of benefit to the school community. The network is not to be accessed for private use.

This document is in effect until rescinded by the School District in writing or expires under normal school guidelines.

Revised: July 2001; Amended June 4, 2009

FITZGERALD PUBLIC SCHOOLS

Network Access Agreement

User Agreement

Access and use of the Internet is a conditional right. Fitzgerald Public Schools has developed a MISDNet/Internet Acceptable Use Policy for Users.

As a user of Fitzgerald Public Schools District's MISDNet/Internet, I hereby AGREE to comply with the stated guidelines – communicating over networks in a responsible fashion while honoring all relevant laws and restrictions. I am aware that the Fitzgerald Public Schools District reserves and will exercise its right to review, audit, intercept, access, and disclose all matters on the Fitzgerald Public Schools District's Network at any time, with or without notice, and that such access may occur during or after the regular school day.

I, _____, a Fitzgerald network user have read the Fitzgerald Public Schools MISDNet/Internet Acceptable Use Policy and agree to its conditions, rules and regulations.

Date

User Signature