

**FITZGERALD PUBLIC SCHOOLS
DUAL ENROLLMENT
AUTHORIZATION/PAYMENT FORM
2024-2025 School Year**

Name _____ Date _____

Address _____ Phone _____

Number & Street

_____ Social Security # _____

City, State, Zip

FHS/CMS Counselor USE ONLY

College/University attending for dual enrollment: _____

Please complete the following course information for dual enrollment courses.

Visit <http://www.macomb.edu/future-students/choose-program/classes-catalogs.html> and choose the correct school year and location to view a list of available courses. Students MUST submit course selections in order to apply.

| | |
|--|--|
| 1 st Course Name: | 1 st Alternate Course Name: |
| Course Number: | Course Number: |
| Credit Hours: | Credit Hours: |
| Lab/Course/Book(s) Fee**: | Lab/Course/Book(s) Fee**: |
| High School Credit ___ College Credit ___ Both ___ | High School Credit ___ College Credit ___ Both ___ |

Fitzgerald Public Schools is responsible for the **LESSER of the eligible charges or the prorated percentage of the state portion of the **statewide pupil-weighted average foundation allowance**, adjusted for the proportion of the school year that the pupil attends the postsecondary institution. Eligible charges include: tuition, mandatory course fees, including technology fees, material fees (including textbooks) and registration fees.

Eligible students enrolling in a postsecondary course for high school credit, college credit, or both, shall have the costs of required textbooks paid for by the school district if the amount of foundational money generated for the course is great enough to cover the expense. **If the district pays for books for an eligible student for a postsecondary course, the books are the property of the school district and shall be turned over to the school district after the eligible student completes the course.** Eligible charges do not include transportation, parking costs, or most activity fees.

| | |
|--|--|
| 2 nd Course Name: | 2 nd Alternate Course Name: |
| Course Number: | Course Number: |
| Credit Hours: | Credit Hours: |
| Lab/Course/Book(s) Fee**: | Lab/Course/Book(s) Fee**: |
| High School Credit ___ College Credit ___ Both ___ | High School Credit ___ College Credit ___ Both ___ |

Cost per Credit Hour \$ _____ x _____ (number of credit hours) = \$ _____

Registration Fee \$ _____ + Lab/Course/Book(s) Fee \$ _____

Total Course(s) fees \$ _____

**Notice: 4-23-14 Frequently Asked Questions - Postsecondary Dual Enrollment
PA 160 of 1996: Postsecondary Enrollment Options Act (PSEOA)**

If a pupil fails to complete a district/school paid postsecondary course, is he or she responsible for the fees/tuition not refunded by the postsecondary institution? Yes, MCL 388.514(9) and MCL 388.1904(9) states that the eligible pupil shall repay to the school district any funds that were expended by the school district for the course that are not refunded to the school district by the eligible postsecondary institution. If the eligible pupil does not repay this money, the school district may impose sanctions against the eligible pupil as determined by school district policy. This subdivision does not apply to an eligible pupil who does not complete the course due to a family or medical emergency, as determined by the eligible postsecondary institution. For an eligible pupil who is enrolled in a state approved nonpublic school, please refer to MCL 388.514(10) and MCL 388.1904(10).

CRITERIA

1. Students MUST be a 9th – 12th grader (fall entrance for 9th grader).
2. Students MUST have taken the ACT, PSAT or SAT or a district approved qualifying college readiness assessment and must have achieved a qualifying score in the subject area(s) to be eligible for dual enrollment. If the desired course does not have a subject area on the qualifying tests, the district’s recommendation is that the student have a qualifying score in English/reading for liberal arts courses and a qualifying score in English/reading and math for computer/technology courses.
3. Students MUST take an Advanced Placement course offered by Fitzgerald High School, in the subject area, prior to any dual enrolled course. If there is no AP Course for the subject area, the student must take the Fitzgerald High School equivalent course prior to dual enrollment (i.e. psychology, sociology).
4. Courses that qualify for tuition support MUST be courses not offered by Fitzgerald Public Schools or a course that a student is unable to take at Fitzgerald High School due to an irreconcilable schedule conflict.
5. Students MUST be enrolled in at least one class at Fitzgerald High School and not more than 5 classes at the post secondary institution. (Total number of classes, including post-secondary institutions, cannot exceed six – see page 3 for additional information).
6. Classes MAY NOT be hobby/craft, physical education, theology, divinity or religious education.

**Dual Enrollment Readiness
Qualifying Assessments and Scores
2021-2022**

| Assessment | Test Section | Content Area | Minimum Qualifying Score |
|---------------|-----------------------|---|--------------------------|
| ACT | Mathematics | Mathematics | 22 |
| ACT | Reading | Reading | 22 |
| ACT | Science | Science | 23 |
| ACT | English | English | 18 |
| MME* | ELA | ELA | 2100 |
| MME* | Mathematics | Mathematics | 2100 |
| MME* | Science | Science | 2100 |
| MME* | Social Studies | Social Studies | 2100 |
| PSAT 8/9 | Critical Reading | Evidence-Based Reading and Writing | 460 |
| PSAT 8/9 | Mathematics | Mathematics | 510 |
| PSAT 10 | Critical Reading | Evidence-Based Reading and Writing | 460 |
| PSAT 10 | Mathematics | Mathematics | 510 |
| PSAT/NMSQT 11 | Critical Reading | Evidence-Based Reading and Writing | 460 |
| PSAT/NMSQT 11 | Mathematics | Mathematics | 510 |
| SAT | Critical Reading | Evidence-Based Reading and Writing | 480 |
| SAT | Mathematics | Mathematics | 530 |
| AP** | Various subject areas | May qualify for credit and allow for higher level classes | Check with IHE |
| CLEP** | Various subject areas | May qualify for credit and allow for higher level classes | Check with IHE |
| IB** | Various subject areas | May qualify for credit and allow for higher level classes | Check with IHE |
| ACCUPLACER** | Various subject areas | May qualify for credit and allow for higher level classes | Check with IHE |

IMPORTANT NOTES

Below is a table showing possible scenarios for taking dual enrollment courses. The total number of courses may not exceed 10 and a student may not take dual enrollment, with a few exceptions, beyond his/her fourth year in high school:

| Maximum Number of Courses Allowed Each Year | | | | |
|---|-------------------|--------------------|--------------------|--------------------|
| | Begins in Grade 9 | Begins in Grade 10 | Begins in Grade 11 | Begins in Grade 12 |
| Grade 9 | 2 | | | |
| Grade 10 | 2 | 2 | | |
| Grade 11 | 2 | 4 | 6* | |
| Grade 12 | 4 | 4 | 6* | 6 |

*Cannot exceed a total of 10 courses over years 11 and 12 combined without written agreement by the post secondary institution and the local district.

Eligible students enrolling in a postsecondary course for high school credit, college credit, or both, shall have the costs of required textbooks paid for by the school district if the amount of foundational money generated for the course is great enough to cover the expense. **If the district pays for books for an eligible student for a postsecondary course, the books are the property of the school district and shall be turned over to the school district after the eligible student completes the course.**

Eligible charges do not include transportation, parking costs, or most activity fees. However, under the law, the total amount of tuition and fee support shall not exceed either of the following:

| # of Fitzgerald High School classes enrolled in | # of post secondary classes eligible for reimbursement | Maximum Reimbursement* 2024-2025 School Year |
|---|--|--|
| 5 | 1 | \$762 |
| 4 | 2 | \$1524 |
| 3 | 3 | \$2286 |
| 2 | 4 | \$3048 |
| 1 | 5 | \$3810 |

Dual enrollment is *contingent on a student's acceptance to the postsecondary institution.*

Student signature _____ Date _____

Parent signature _____ Date _____

Counselor signature _____ Date _____

COLLEGE OR BUSINESS OFFICE USE ONLY

Please bill: Fitzgerald Public Schools
23200 Ryan Road
Warren, MI 48091
(586) 757-1860

Approved:
Principal _____
Dir. of Academics _____
Business Office _____
Date Faxed _____

Fitzgerald Public Schools
Authorized Payment Amount
\$ _____