

## **CAREER AND TECHNICAL EDUCATION**

### **Administrative Guidelines**

During the process of developing and reviewing a student's individualized education plan (EDP), the student shall be advised that many of the curricular graduation requirements may be fulfilled through a Michigan Department of Education (MDE) approved career and technical education (CTE) program.

The career and technical education credits may include work-based learning by a student working at a business or other work setting with appropriate oversight by the District over the student's experience and learning in the work setting in which the work-based learning occurs, MDE approval of this experience is required.

State-approved career and technical education wage-earning programs include all of the following:

- A. A coherent sequence of courses so that students gain academic, technical and work behavior skills
- B. Instruction that includes classroom, laboratory, work-based learning and leadership opportunities
- C. Instruction that is supervised, directed or coordinated by an appropriately certificated career and technical education teacher
- D. Consists of standards approved by the Michigan Department of Education
- E. Must receive approval from the Michigan Department of Education/Office of Career and Technical Education through an application process

All planning with regard to student Career and Technical Education Program requires close coordination with the MDE/Office of Career and Technical Education.