

FREEDOM OF INFORMATION ACT (FOIA)

In accordance with Michigan's Freedom of Information Act (FOIA), MCL 15.231, *et seq.*, the District will make public records, as defined in FOIA, available for inspection or copying. The Superintendent of Schools is designated as the District's FOIA Coordinator. The Coordinator may designate another individual to act on his/her behalf when the Coordinator is unable to do so. The Superintendent will issue procedures and administrative guidelines necessary to implement the Act, including a schedule of costs to be charged in responding to FOIA requests, and shall publish the procedures and guidelines as required by FOIA.