

**Fitzgerald Public Schools**  
**HARASSMENT COMPLAINT INFORMATION**

Name of Complainant: \_\_\_\_\_

Address & Telephone: \_\_\_\_\_

Number of Complainant: \_\_\_\_\_

**Description of Incident(s)**

What Happened: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

When It Happened: \_\_\_\_\_

Where It Happened: \_\_\_\_\_

Name of Alleged "Harasser": \_\_\_\_\_

Any Witnesses?                      Yes \_\_\_\_\_ No \_\_\_\_\_

Witness Names/Where They Can They can Reached): \_\_\_\_\_

\_\_\_\_\_

How I felt: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Please Continue On Other Side)

**Fitzgerald Public Schools**  
**HARASSMENT COMPLAINT INFORMATION (CONTINUED)**

Verbatim Quotations: \_\_\_\_\_

\_\_\_\_\_

When & To Whom Verbally Reported: \_\_\_\_\_

\_\_\_\_\_

Other Information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How Alleged "Harasser" Responded: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of Complainant

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Signature of Superintendent or Designee)

\_\_\_\_\_  
Date