



2023-2024 School Drill Documentation Form

Type of Drill

- | | | | |
|-------------------------------------|---|-------------------------------------|--------------|
| <input type="checkbox"/> | Fire Drill (5 required) | <input checked="" type="checkbox"/> | Standard |
| <input type="checkbox"/> | Tornado Drill (2 required) | <input type="checkbox"/> | Class Change |
| <input checked="" type="checkbox"/> | Lockdown/Secured Building
Drill (3 required) | <input type="checkbox"/> | Recess |
| | | <input type="checkbox"/> | Other: |

Drill Information

Name of School: Mound Park Upper Elementary School

Date of Drill: 9/22/2023

Time of Drill: 2:30 PM

Exact time required to
evacuate/shelter/secure: 6 minutes

This report is for
emergency drill # 2 of 3

Total number of participants: 237

Remarks: Downstairs evacuated, intruder was announced to be upstairs by 5th grade
bathrooms

Signature of the school principal/designee acknowledging the completion of the drill:

Denye Griessel

Printed name of the individual in charge of conducting the drill, if not the school principal:

Denye Griessel