

**SCHOOL PROPERTY, CONSTRUCTION / REPAIR  
WITH DONATED FUNDS OR LABOR  
Administrative Guideline**

1. When any individual or group wishes to donate funds to be dedicated to a specific construction, renovation or repair project, the funds shall be donated to the district through the superintendent.
2. Funds are donated (checks made payable) to Fitzgerald Public Schools and earmarked for use for the particular project.
3. Donated funds become the property of the district and subject to all applicable policies and procedures.
4. Funds donated for a specific project may be accounted for separately.
5. Once the project is completed and paid for, any remaining funds shall be transferred to the district general fund.
6. Construction, renovation and repair projects including design, materials, supplies and labor shall be under control of the Board of Education.