

# FPS School Emergency Drills

## Documentation Form for the 2022-2023 School Year

This form must be completed for each drill. Upon completion of each drill, please email Julie Allen your signed drill report. Julie will post them on the district website within 5 days of the drill completion and it will remain posted for 3 years.

### Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (3 required)

### Time of Drill

- Standard
- Class Change
- Recess
- Other Events:

Please explain: \_\_\_\_\_

Name of Reporting School: Westview Lower Elementary School

Date of Drill: 4/27/23 Time drill was held: 12:45 (am/pm) (pm)

Exact time required to evacuate/shelter/secure: 3 minutes 48 seconds

This report is for emergency drill # 5 of 5 Total Participants: 408

Remarks: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of the school principal/designee acknowledging the completion of the drill

Rebecca Akins

Printed name of the individual in charge of conducting the drill, if it is not the school principal